

**Kay Sandstrom President of the Board** called to order the regular meeting of the Board of Elections for Kent County March 17, 2015 at 4:33 P.M. at the Office of the Department of Elections for Kent County.

**Members Present:** Dave Burke, Elaine Manlove, Kay Sandstrom, Sally Verma, Doris Young, Kay O'Day, Doug Greig and Marion Pfeifer

**Members Absent:** Mable Glanden

**Approval of January 2015 Board Minutes:** Addition/correction to minutes by Marion Pfeifer to add Alan Nold's name to the minutes as being the candidate new IT. Sally Verma made the motion to approve seconded by Marion Pfeifer after correction made. All members were in favor.

Bills were approved – No questions or comments regarding the bills.

**Approval of Registration Removals:** Marion Pfeifer made the motion to approve removals, seconded by Dave Burke.

Moved out of State	173	Removed
Voluntary	5	Removed
Address Verification	3	Removed
Not a Citizen	0	Removed

• **Old Business –**

- Doris Commented:
  - Covered numbers for new voters, change of party and transactions for Kent County.
  - Discussed office remodeling.
  - Lease renewed.
- Elaine discussed:
  - Covered the HAVA audit on the Federal money that was spent.
    - Her office has responded to the preliminary findings
    - Her office has also responded to the second notice of findings.
    - Some of the items were:
      - Campaign Finance – collection fines
      - Some fines processed and have been sent to the AG's office
  - New Campaign Finance program
    - Office staff has spent a lot of time walking people through the process step by step over the phone and in person.
  - Tri-County meeting
    - Working on legislation
      - Campaign Finance
      - Same day registration
      - Removal of fines and felons
    - Office Consolidation
      - Payroll to be handled by Commissioner's office
      - Each county still has it's own budget
      - Office Manager duties maybe separated out (ex: 1 may specialize in benefits, another in HR, another in payroll, etc....) All will know each of the jobs in case someone is out.
      - May also be creating a longer chain of approval

- 10 day hold

- **New Business**

- Dominion
  - Cathy Smothers will be our customer service rep
- Project Vote coming to Delaware end of the month
- Virtual Servers on the way in joint effort with DTI
- Working with DMV, address driver indicates at DMV will be the address used by Elections.

**Motion to adjourn not made.**

The next meeting will be April 21, 2015.

BOARD SECRETARY/MEMBER: Mabel K. Glander

DATE APPROVED: 4-21-2015